



**Combined Expert Panel Meeting  
on  
Foliar & Litterfall / Soil & Soil Solution / Deposition / WG QA/QC**

Ljubljana, Slovenia  
April 8-12, 2013

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## Event information

### Registration

Please fill in the registration form on the web page of the ICP-Forests and send it by e-mail to Mrs. Katarina Flajšman: [katarina.flajsman@gozdis.si](mailto:katarina.flajsman@gozdis.si)

Registration dead line is **March 22, 2013**.

### Registration fees & costs (official currency in Slovenia is Euro (€))

Meeting	Registration fee
Foliar and litterfall	35 €
Ring test & WG QA/QC	20 €
Soil & Soil Solution	60 €
Deposition	50 €

<b>Excursion</b> (Monday, April 8)	70 €
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<b>Social dinner</b> (Wednesday, April 10)	25 €
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The registration fee has to be paid in cash at the registration desk upon arrival. On Monday, there will be an excursion to Slovenian Karst region. The registration fee for the excursion is 70 € and has to be paid at the meeting point (Slovenian Forestry Institute) on the day of departure.

### Venue

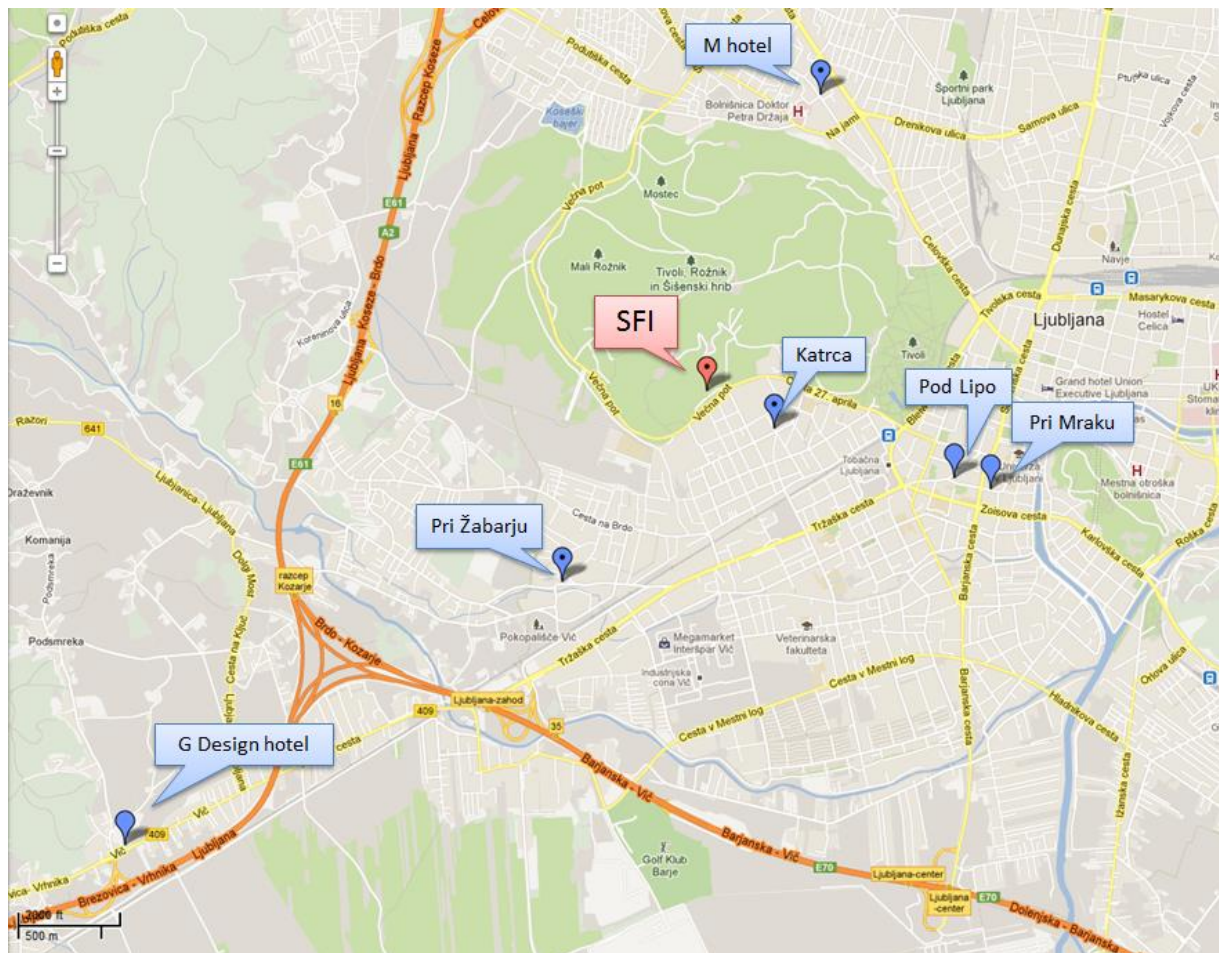
The combined ICP Forest Expert Panel Meeting will take place at:  
SFI – Slovenian Forestry Institute (Gozdarski inštitut Slovenije)  
Večna pot 2, 1000 Ljubljana, [map](#)





## Accommodation

Participants are requested to make their hotel reservation in Ljubljana and payment by themselves. We have prepared a list of suggested hotels that are nearby to Slovenian Forestry Institute. Locations of hotels are marked on the map below and also on [this map](#).



We have pre-booked rooms in 3 hotels (M hotel, Pri Žabarju, Katrca) for participants of ICP forests. While you are applying for the **following 3 hotels**, the keyword you have to mention is: **ICP forests**.

Rooms in all listed hotels contain bathroom, TV, free WI-FI internet access, minibar... All prices also include breakfast!



## M Hotel

Derčeva ulica 4, 1000 Ljubljana

Telephone: +386-1-513-7000

<http://www.m-hotel.si/hotel-ljubljana>



Singles: 70 €/night

Doubles: 80 €/night

From this hotel it is approx. 45 min walk to the venue, or around 7 minutes by car.

It is also possible to arrange a shuttle from the hotel to the venue.

For registration in M hotel please use the form on the last page of this document.

## Pri Žabarju

Viška cesta 50, 1000 Ljubljana

Telephone: +386-1-423-2462

<http://www.prizabarju.si/>



Singles: 56 €/night

Doubles: 72 €/night

Walking distance from the venue, approx. 15 minutes.



## Katrca

Rožna dolina Cesta I/ 26 a, 1000 Ljubljana

Telephone: +386-1-422-8840

<http://www.katrca.si/>



Singles: 60 €/night

Doubles: 70 €/night

Walking distance from the venue, approx. 10 minutes.

## Other hotels that we suggest

### G Design Hotel

Tržaška cesta 330, 1000 Ljubljana

Telephone: +386-1-200-9100

<http://www.gdesignhotel.si/eng/>

### Gostišče pri Mraku

Rimska cesta 4, 1000 Ljubljana

Telephone: +386-1-421-9600

<http://www.daj-dam.si/ang/Mrak/mrakmain.htm>

### Penzion Pod lipo

Borštnikov trg 3, 1000 Ljubljana

Telephone: +386-31-809-893

<http://www.penzion-podlipo.com/index.php?lang=en>

For any other accommodation check via: <http://www.eurobookings.com> or

<http://www.ljubljana.info/hotels/>



## Transportation

### Arriving to Ljubljana by plane

If you would like us to arrange your shuttle from the Jože Pučnik Ljubljana airport, please fill in the requested information in the registration form.

If you prefer to organize the transfer from the Airport Jože Pučnik to the accommodation place on your own, you can book it at:

<http://www.transfer.si/en>

<http://www.mnj.si/en/mnj-transfer-shuttle-airport/>

<http://www.prevozi-markun.com/>

<http://www.zup-prevozi.eu/si/domov/7-aktualno/10-prevoz-letalie-ljubljana.html>

### Getting around Ljubljana

#### By taxi:

Taxi Ljubljana: +386-1-234-9000 <http://www.taxi-ljubljana.si/node/1?language=en>

Taxi Laguna: +386-31-492-299 <http://www.taxi-laguna.com/>

Metro Taxi: +386-1-544-1190

#### By public bus:

City buses have electronic payment system based on no-contact smart card called Urbana. Urbana cards are electronic ticket carriers. URBANA value card (yellow) is without a name of the holder and is transferable. It costs 2 €, You can buy and fill it with credit up to 50 EUR (at Urbanomat stations; at Kiosks and at LPP Information Centre, Slovenska 56; the lowest amount of credit is 1 EUR). One fare costs 1,20 € including 90 min ride within all the City Public Transport bus routes.

More information available here: <http://english.jhl.si/en/lpp/city-public-transport>

#### By Bicycle:

<http://en.bicikelj.si/>

#### On foot:

Ljubljana is not a big city, so most of the places and sights are reachable on foot.



## Visa requirements, etc.

Any person who needs an individual invitation (for national administrations; Visa applications etc.) should request this as soon as possible by contacting Ms Katarina Flajšman [katarina.flajsman@gozdis.si](mailto:katarina.flajsman@gozdis.si).

We are looking forward to vivid and fruitful meeting in Ljubljana.

Warmly welcome to Slovenia!



**SOFINA** naložbe in razvoj d.o.o.  
 Derčeva ulica 4, p.p. 2359  
 1001 Ljubljana, Slovenija  
 tel. +386 (0)1 513 70 03 / fax. +386 (0)1 519 48 55  
 ID št. za DDV: SI 44238614 / Št. poslovnega računa: 3300 0000 2154 749

Recepcija  
 tel. +386 (0)1 513 7000  
 fax. +386 (0)1 513 7090  
 email. info@m-hotel.si  
 www.m-hotel.si



## HOTEL RESERVATION FORM » ICP-FORESTS « April 9.4. – 12.4 2013

Reservations to be sent to the following e-mail address: [anja.novak@m-hotel.si](mailto:anja.novak@m-hotel.si)

<b>First and last name:</b>	
<b>Address, City, Country:</b>	
<b>Phone/ fax number:</b>	
<b>Email:</b>	
<b>Arrival date:</b>	
<b>Departure date:</b>	
<b>Room type and number of persons:</b>	

**RATES:**

<b>Single room:</b>	<b>70,01 EUR / night</b>
<b>Double/Twin room:</b>	<b>80,02 EUR / night (the rate is for 2 persons)</b>
<b>Tourist tax:</b>	<b>Included in the rate</b>

All the modern hotel rooms are comfort with, free Wi-Fi Internet, minibar, hairdryer, direct dial phone. Very comfortable mattresses from the latoflex.

**Payments:** Payment to be made directly at the hotel.

**M hotel offers you a transfer service from/to the following airport:**

NUMBER OF PERSONS UPTO 4
DR. JOŽE PUČNIK LJUBLJANA AIRPORT – M HOTEL <span style="float: right;">30,00 EUR</span>

Our taxi driver will be waiting for you at the arrival gate with an M hotel sign and your name on it.

Payment: directly to taxi driver.

IN CASE YOU NEED OUR TRANSFER SERVICE PLEASE FILL IN YOUR FLIGHT DETAILS:

- ARRIVAL DATE:
- ARRIVAL TIME:
- FLIGHT NUMBER:
- NUMBER OF PERSONS:

**Welcome to M hotel!** [www.m-hotel.si](http://www.m-hotel.si)

